

2430 "E" Street, N. W.
Washington, D. C.
16 June 1954

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Subject: [REDACTED]
Completion Date of Project

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Dear [REDACTED]

In reply to the inquiry contained in your letter of 11 June 1954 same subject, the undersigned feels that it would be preferable to continue to handle direct with the Contractor all matters related to completion of the work. Should it be necessary to obtain assurances of ~~site~~ completion of the work from [REDACTED] or other [REDACTED] representatives after your departure from the job, this can be done quite expeditiously through [REDACTED] Office.

Satisfactory

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It is certainly to be regretted that the completion of the heating and air conditioning system has not materialized as promised, and that [REDACTED] will not be available for the inspection this week end. I assume that there is no other person available from his office who could help in this matter.

As to the submission of diagrams, operating and maintenance instructions, record drawings, etc., I believe the withholding of 10% on the over-all cost of the work should suffice to exact compliance with the specifications. I believe it would be preferable to have [REDACTED] include in his June voucher the total amount of work completed by the heating and air conditioning Sub-contractor.

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Very truly yours,

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